

ACBL UNIT 508 BOARD OF DIRECTORS MEETING

Minutes January 15, 2020

1. Call to Order. The meeting was called to order by President Gail Haar on Wednesday, January 15, 2020, at 3:30 pm, in Terra Linda.

Directors Present: Gail Haar, Martha England, Miriam Kaegi, Judy Leedy, Ann Schweichler, Bob Thomson, Don Tusel, Andrea Ventris, Bill Yeast

Absent: Tracey Bauer, Melanie Haddad

2. Minutes. MOTION (Gail/ Bill): That the Minutes of the Board Meeting for Unit 508 of December 18, 2019, be approved as distributed. Carried.

3. President's Report.

- a. Holiday Party Wrap Up
Bill reported that the Unit's donation to Homeward Bound of Marin was slightly over \$75,000. Gail advised the Board that Kathy Sanders will not coordinate the Unit Holiday party in 2020. The Board thanked Kathy Sanders for her many years of organizing the Holiday Party.
- b. 299'er Section at Unit games
Bill will look at the historical mix of newer players at Sunday Unit Games and report back at the next Board meeting.
- c. Unit Games
Henry has requested that his compensation for directing Sunday Unit Games should be reviewed and presented some alternatives. It was decided we first need to understand the parameters, rules and limitations around "Unit Games." Bill will follow up with the ACBL and report to the Board at the February Board meeting.
- d. Who is responsible for booking rooms?
 - i. Super Bowl Sunday - the Director of the game is responsible for booking the room at Terra Linda and should advise the Unit Coordinator of the agreed upon time we can get in to start setup. The Coordinator will advise the Board Members attending the correct time to arrive and help setup.
 - ii. Holiday party - tabled for later discussion.
- e. Follow Up
 - i. Finish Job Descriptions
 - ii. Post Food Parameters
The following Board members volunteered to be responsible for food and clean up at the following Unit games:
1/26 Judy
2/2 Bill
2/16 Andrea
 - iii. Cancellation Insurance
Andrea is investigating event cancellation insurance and will report at the next Board meeting.
 - iv. Budget for Unit?
After discussion, it was decided that a budget for the Unit is not needed, but that budgets for events would be useful.

4. VP & Membership. Bill noted that Unit membership has increased.

5. Special Events.

- a. Larry Cohen Update. Martha presented a budget for the Larry Cohen seminar, projecting attendance of 110 people. The budget will be revised to include other costs such as PayPal fees, web services and additional food and beverages. Martha

noted that Larry Cohen guarantees a minimum profit of \$1,000. Martha will confirm this writing.

We need \$1 million liability insurance to hold an event at the Strawberry Recreation Center. Andrea is adding that location to the Unit's policy.

- b. Collections of Registration Money. The treasurer will be responsible for collecting money for the Larry Cohen seminar. Paypal fees will be addressed at the next Board meeting.
6. Treasurer's Report. Andrea presented a profit and loss report.
7. Secretary. Nothing to report.
8. Website. An improvement to the Online Registration System has been identified to better control entries for people registering as pairs. Bill and Bob will work with the Webmaster to ensure the improvement is implemented in time for Larry Cohen registrations.
9. 2020 Sectional. Judy noted planning has commenced and she needs help with food and beverages. Andrea and Judy were authorized to find a paid helper to assist with the sectional food maintenance during games and cleanup. Caddy fees will be discussed at the next Board meeting.
10. Development. Don noted he is seeking mentors for a few Unit members. Non Unit members may not participate in the mentoring program as mentees until they transfer into the Unit.
11. Unit Coordinator. We received our NAP Unit Final "green light" from the District. Ann will proceed with obtaining the Sanction for the November 1, 2020 NAP Unit Final.
12. Social Media & Report from District 21. Tracey was unable to attend the D21 meeting in Monterey, but Stan Green filled in for her. Nothing of Unit significance was mentioned, although the District was impressed that we had 6 tables of 199ers at our Holiday Party.
13. Any Other Business. None.

The next board meeting will take place on February 19, 2020.

There being no further business, the meeting was adjourned at 4:20.

Respectfully submitted,

Melanie Haddad, Secretary