

ACBL UNIT 508 BOARD OF DIRECTORS MEETING

Minutes December 18, 2019

1. Call to Order. The meeting was called to order by President Gail Haar on Wednesday, December 18, 2019, at 3:45 pm in Terra Linda.

Directors Present: Gail Haar, Melanie Haddad, Judy Leedy, Ann Schweichler, Bob Thomson, Andrea Ventris, Bill Yeast

Absent: Tracey Bauer, Martha England, Mimsy Kaegi, Don Tusel

2. Minutes. MOTION (Judy/Ann): That the Minutes of the Board Meeting for Unit 508 of November 20, 2019, be approved as distributed. Carried.

3. President's Report.

- a. Directory Update. Directories are available to Unit members for \$2. Directories have been distributed to club directors to sell.
- b. Holiday Party. The holiday party was successful. Approximately \$73,000 has been raised for Homeward Bound of Marin to date. Contributions will be accepted for the match through December 31, 2019. 32 tables was a comfortable size for the party. The Board thanked Kathy Sanders for her hard work in organizing another successful event.
- c. Using meetings, emails effectively. Board members were encouraged to raise matters requiring Board discussion at Board meetings, rather than by email which has proven to be inefficient. Agenda items should be sent to the President and/or Secretary in a timely manner before the desired Board Meeting.
- d. Board members were also reminded that the Board agreed at the November meeting that if a Board member is not able to attend a Board meeting, that Board member must provide a brief report on their area of responsibility to the Secretary in advance of the meeting they will miss.

4. VP & Membership. Bill noted that Unit membership has increased.

5. Special Events.

- a. Barbara Seagram Update. Tabled.
- b. Larry Cohen Update. Tabled.

6. Treasurer's Report. Andrea provided a preliminary report on the Holiday party. There were 32 tables, including 6 tables of 99'ers.

Andrea also provided a report on the Barbara Seagram seminar, noting \$3,100 in estimated profit. She noted that it would be useful to have budgets for future events and suggested that it would be more efficient for the Treasurer to collect registration money for seminars.

Gail, Bill and Andrea will consider and recommend a cancellation policy for Unit educational events to the Board for approval.

7. Secretary. Nothing to report.

8. Website. Bob advised the Board that the webmaster's rates will increase from \$50 to \$60/hour, effective January 1, 2020.

9. 2020 Sectional. The Board approved the flyer for the 2020 Sectional. Judy will submit the flyer to the ACBL for approval and will arrange for the flyer to be printed in time for distribution at the Monterey Regional in January.
10. Development Chair. Tabled.
11. Unit Coordinator. Ann reported that the schedule of Sunday Unit games for 2020 is set. There will be 15 Unit games, with the option to add more. Bill will send the schedule to Bob so the dates may be added to website calendar.
12. Social Media & Report from District 21. Tabled.
13. Any Other Business. None.

The next board meeting will take place on January 15, 2020.

There being no further business, the meeting was adjourned at 4:20.

Respectfully submitted,

Melanie Haddad, Secretary