

ACBL UNIT 508 BOARD OF DIRECTORS MEETING

Minutes November 20, 2019

1. Call to Order. The meeting was called to order by President Gail Haar on Wednesday, November 20, 2019, at 3:45 pm in Terra Linda.

Directors Present: Tracey Bauer, Martha England, Gail Haar, Melanie Haddad, Mimsy Kaegi, Judy Leedy, Ann Schweichler, Bob Thomson, Andrea Ventriss, Bill Yeast

Absent: Don Tusel

2. Minutes. MOTION (Judy/Andrea): That the Minutes of the Board Meeting for Unit 508 of October 16, 2019, be approved as distributed. Carried.
3. President's Report.
 - a. Directory Distribution. Directories will be available to Unit members for \$2. Directories will be distributed to club directors to sell.
 - b. The Board was reminded that the Treasurer will not disburse funds by email. Receipts must be provided to her.
 - c. MOTION (Judy/ Bill): That team games will be noted on the calendar on the Unit's website. Bill will notify Bob of team games and when changes occur. Carried.
4. VP & Membership. It was agreed that if a Board member is not able to attend a Board meeting, that Board member must provide a brief report on their area of responsibility to the Secretary in advance of the meeting they will miss.
5. Special Events.
 - a. Barbara Seagram Update. Martha reported on logistics and volunteer arrangements. 100 people have registered for the seminar.
 - b. Larry Cohen Update. Nothing to report.
 - c. Given the recent power outages, it was decided that it would be prudent to investigate insurance in the event of cancellation of events. Andrea will look into whether our current insurance provides such coverage and if not, the cost to obtain coverage as well as whether the ACBL provides access to coverage.
6. Treasurer's Report. Andrea reported on the Unit's finances, noting the Unit paid \$166 in PayPal fees in respect of the Barbara Seagram seminar. The Unit absorbed those fees and will consider in the future whether to pass those fees on to event registrants who pay by PayPal.
7. Secretary. Nothing to report.
8. Website. The website will be updated to note team games.
9. 2020 Sectional.
 - a. Judy noted the dates of April 17 & 18, 2021 were submitted to the ACBL for sanction of the 2021 sectional.
 - b. Judy will have the flyer for the 2020 sectional completed in time for distribution at the Monterey Regional in January. She will circulate a draft flyer to the Board for approval.

- c. After discussion, it was decided that this year the Saturday events will be designated as being in honor of Bruce Noda and the Sunday events in honor of Lura Crossley.

10. Development Chair. Gail read Don's report, which indicated that several new mentees have registered for the program. In the weekly, e-blast, Bill will encourage Unit members to act as mentors.
11. Unit Coordinator. Bill and Ann distributed a schedule of proposed Sunday Unit games for 2020. The annual election party will take place on June 7, 2020 and the holiday party on December 13, 2020.
12. Social Media & Report from District 21. Tracey reported that the ACBL is reviewing the game results display it recently implemented. As this is an ACBL issue, complaints about the new system should be sent to Jackie Zayac.
13. Any Other Business.

In memoriam section on E-Blast: If he is notified of the death of a member of the Unit, Bill will include their name in an In Memoriam section at the bottom of the E-Blast.

Gail & Melanie will contact Homeward Bound and will provide Bill with copy for a special e-blast to remind Unit members the Holiday Party is a fundraiser for Homeward Bound.

The next board meeting will take place on December 18, 2019.

There being no further business, the meeting was adjourned at 4:45.

Respectfully submitted,

Melanie Haddad, Secretary