

## ACBL UNIT 508 BOARD OF DIRECTORS MEETING

### Minutes of May 16, 2018

1. **Call to Order.** The meeting was called to order by President Gail Haar on Wednesday, May 16, 2018, at 3:30 pm, in Terra Linda.

**Directors Present:** Gail Haar, Chris Koehler, Hilde Meislin, Rita Schaulat, Bob Thomson, Bill Yeast; Ellen Coll (in part, by telephone)

**Absent:** Tracey Bauer, Melanie Haddad, Judy Leedy, Bonnie Nackley

2. **Minutes. MOTION (Bob / Rita):** That the Minutes of the Board Meeting for Unit 508 of April 18, 2018 be approved as distributed. **Carried.**
3. **Treasurer's Report.**
  - a. Spring Sectional: Hilde reported we had 214 1/2 tables at the Spring Sectional and made \$1,377. She presented a statement comparing the sectional's performance over the last 4 years.
  - b. Larry Cohen Seminar: The Unit grossed \$8,755 (103 registrations). Expenses were \$8,026, for a profit of \$729.
4. **Spring Sectional.** Ellen reported the Sectional was well attended and successful. The addition of the novice section was well received. The sale of food and water was successful and resulted in increased profit.
5. **Scheduling of Unit Games.** Ellen and Bill are working on selecting dates for Unit games. Ellen confirmed that the Unit game on June 17 will be a NAP qualifying game.
6. **Annual Meeting and Election Party.** Will take place on June 24. Notice of the proposed slate of directors must be given to the Unit membership at least 10 days prior to the Annual Meeting. Melanie will prepare the notice, which will be posted on the website and announced in the Unit's newsletter. Bill will prepare a list of all award winners to be announced at the party. Ellen is preparing the food for the party. We will ask that people sign up in advance for the Unit game that follows the annual meeting.
7. **Card Fees for Unit NAP Qualifiers.** Card fees at Unit NAPQ games will be raised to \$11 to cover increased ACBL fees.
8. **Changes in Job Descriptions.** Bill and Gail have prepared a job description for the Development position, which combines mentoring, outreach and content of the learning bridge page on the Unit's website. The job description will be sent to Bonnie for her feedback.
9. **Education.**
  - a. **Larry Cohen, May 10, 2018.** Chris and Rita were congratulated on the seminar, which was a great success, attracting many new faces. Hilde will send the financial information to Bill for updating the Event Tracking Spreadsheet.
  - b. **Possible Jerry Helms visit.** Rita and Chris have contacted Jerry asking him if he can return for a seminar.

10. **Website.** Bob reported the webmaster is working on purchasing a back up system for the Unit website.

11. **Membership.** Bill reported that he has confirmed with the ACBL that when a Unit member moves, the ACBL automatically transfers that Member to the Unit in which the new address is located. If the Unit member wishes to remain in Unit 508, he or she must write a letter to the ACBL confirming that they wish to remain in their previous Unit. Bill has advised Unit members who were affected by this policy, but wish to remain in Unit 508. After Bob Crossley's game on Saturday, the Crossley Bridge Club will be placed on inactive status by the ACBL.

12. **Mentoring.** Tabled.

13. **Any Other Business.** None.

The next Board Meeting will be held on June 20, 2018.

There being no further business, the meeting was adjourned at 4:00 pm.

Respectfully submitted,

Melanie Haddad, Secretary