

ACBL UNIT 508 BOARD OF DIRECTORS MEETING

Minutes of November 15, 2017

1. Call to Order. The meeting was called to order by President Gail Haar on Wednesday, November 15, 2017, at 3:30 pm, in Terra Linda.

Directors Present: Tracey Bauer, Ellen Coll, Gail Haar, Melanie Haddad, Chris Koehler, Judy Leedy, Bonnie Nackley, Rita Schaulat, Bob Thomson, Bill Yeast

Absent: Hilde Meislin

2. Minutes. MOTION (Judy / Ellen): That the Minutes of the Board Meeting for Unit 508 of October 18, 2017 be approved as distributed. Carried.
3. Education.
 - Barbara Seagram, November 16, 2017. 98 people have registered for the event. Pickleweed declined to ask the City of San Rafael not to enforce parking restrictions for the event. Chris & Rita will monitor parking at the event.
 - Larry Cohen, May 10, 2018. The flyer is complete, but marketing will not begin until 2018.
 - Michael Hartnett. Michael will present a lesson at a Unit game in 2018. Ellen presented the Unit game schedule for January to June 2018. Chris & Rita to liaise with Michael to select a date.
4. Update on Sectional. Ellen distributed a draft flyer for review. Judy will help Ellen revise the flyer. There will be a shorter break between sessions and lunch will be offered for purchase (at registration) on both days of the sectional. The tournament director has not been confirmed.
5. Mentoring. Bonnie sought guidance on what to do if mentees lose their mentor reimbursement forms. It was decided she should re-issue the form as the forms are numbered.
6. Website. Bob reported the Webmaster recommends the BackUp Buddy system to back up the Unit website at a cost of \$80/year. Bill recommended we test the system to ensure it backs up and restores everything (including historical data, attachments, pdfs, and other key parts outside WordPress) before we purchase it. Bill volunteered to analyze a restored system to ensure it was totally successful. Ideally, the backup could be put on a DVD and given to the Unit President periodically (monthly/quarterly), along with passwords necessary for someone to take over the site should anything happen to our Webmaster.
7. Membership. Job descriptions for board responsibilities will be reviewed and updated.
8. Holiday Party. Advance sign ups for the holiday party are working well. There are only two tables left. Melanie will seek to borrow a sound system for the party. We will start researching portable sound systems for the Unit to purchase.

9. Michael Hartnett Request. Michael asked the Unit to reconsider purchasing half of a dealing machine for the Pickleweed Club. It was decided to purchase half the machine provided that Michael will make it available to the Club directors who wish to use it and that he will make up the boards for the Unit sectional every year at no charge.
10. Polling Membership re results at Unit Games. In early 2017, in response to member complaints, the Unit decided to trial hiding results on Bridgemates at Unit games. We agreed we would poll membership at the end of 2017 to determine whether to continue this practice. Melanie will create a Survey Monkey account for the Unit and a poll will be sent to all Unit members in December.
11. Outreach to New Players. Judy presented ideas for encouraging newer players into duplicate, such as attending unsanctioned games to encourage the players to try sanctioned games and promoting and running more limited games.
12. NAP in 2018. Gail reported some Unit members complained about the Unit NAP qualifier being separated from the regular Unit game.
13. Any Other Business. The next Board Meeting will be held on December 13, 2017.

There being no further business, the meeting was adjourned at 4:55 pm.

Respectfully submitted,

Melanie Haddad
Secretary